

**TENDER NOTICE FOR PROVIDING EXPERT
SERVICE AT MYANMAR (TE-151)**

Sealed offers are invited from the reputed Engineering Colleges/Organisations to provide services of **On-job Trainee Expert(s)** at **Myanmar Project** in **Electronics, Mechanical, CNC Expert** discipline(s). The Tender Papers in details can be seen and downloaded from the Website: www.cttc.gov.in and the same should be submitted alongwith **D.D./Pay Order of Rs.500/-** to be drawn in favour of **Central Tool Room & Training Centre** payable at **Bhubaneswar** on or before **12.01.2019 by 03.00P.M** and the sealed offers shall be opened on the same date at **04.00P.M**. CTTC reserves the right to accept or reject any tender(s) without assigning any reason.



Central Tool Room & Training Centre
B-36, Chandka Industrial Area, Bhubaneswar-751024
Phone: (0674) 3011707, Fax: (0674) 3011750,
Email: cttc@cttc.gov.in

IMPORTANT INSTRUCTION: Tenderers should read and comply with the instructions given in tender forms which should be duly signed by the tenders and witnesses at Appropriate place otherwise their offer (s) is/are liable to be rejected.

Tender No : TE – 151
Due on : 12.01.2019

Date : 21.12.2018
At : 3PM (Opening at 4PM)

Part-I
Invitation to Tender

From

**The Managing Director
Central Tool Room & Training Center
B-36 Chandka Industrial Area,
Bhubaneswar- 751024**

Tender Enquiry No. Date & Due should
be clearly Mentioned on The Envel

To ,

1. Sealed tenders are invited by the Managing Director, Central Tool Room & Training Centre, Chandka Industrial Area, BBSR (here in after called the Centre) for the supplies/services noted in the Column (2 &3) of part III. Please fill in column (4) there of showing the units and rates at which you offer to supply any or all of them and sign and submit the tender below along with the general and special conditions attached here of so as to reach the Centre on or before the date and time mentioned above. The supplies/services will be subject to approval by the undersigned or any officers of the centre before they are finally accepted and should you on receipt of orders to that effect fail to make any supplies/services in accordance with the conditions noted in General & Special conditions of contract and the acceptance of tender. The Centre reserve to themselves the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same at the rate quoted.
2. General Conditions governing the contract given on the reverse may also be duly signed by you in token of acceptance and returned to the Centre.
3. Date and time upon which Tenders shall be received are indicated above. Tenders shall be opened immediately there after.
4. Tenders must be send in a Strong Sealed Cover addressed to the Managing Director and not any officer by name. Number of the Tender & Time of opening must be distinctly indicated on the cover.
5. All amendments/alterations must be initialed by you.
6. The Centre reserve to themselves the right to reject any or all the offers received without assigning any reason.
7. Our GST No.- **21AAABC0056G1ZI**

Station :Bhubaneswar
Date -----

For MANAGING DIRECTOR

Part – II
TENDER

To

The Managing Director.
Central Tool Room & Training Centre
B – 36, Chandka Industrial Area,
Bhubaneswar- 751024

I/We agree to furnish if required supplies/services as detailed in the Schedule of Requirements or such portions there of as you may specify in the Acceptance of Tender at the prices given in part III in accordance with the above conditions and the General and Special conditions governing the contract enclosed here to on receipt of order for the same.

Station _____
Date _____

Signature of Tenderer.

Part – III
SCHEDULE OF REQUIREMENTS
Delivery required As per order.

Sl. No. (1)	Name of Services (2)	QTY required (3)	Rate (4) Per Rs. P.
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Providing services of **03 (Three) Nos. of CNCExpert, Maintenance Engineer (Mechanical) and Maintenance Engineer (Electronics) at Myanmar Project** as per enclosed **annexure -I**

Note: Detail Scope, terms and condition for providing expert services are cited in enclosed **Annexure -II**
The vendor(s) has/have to submit their offer in the enclosed format (**Annexure-I**) only and they have to sign on each page of scope & terms and condition.

Part – IV
GENERAL CONDITIONS OF CONTRACT

1. Even if Tenderers are not in a position to quote they are requested to return the Tender Enquiry with suitable endorsement to reach this office before the time and date of the tender Opening.
2. The Supplies/services are subject to inspection or receipt at the Centre.
3. The Payments will be made within 45 days from the date of receipt of acceptable supplies along with your bill in our prescribed forms. The payments shall be made by A/c Payee Cheque.
4. Tenders should keep their offers valid for acceptance for 60 days from the date of opening.
5. Packing & forwarding charges if any, must clearly be indicated in your quotation. Rates quoted should be inclusive of freight and other charges for delivery to the Centre.
6. In case, any Sales Tax and other Govt. levies are to be charged, these should clearly be specified in your quotations otherwise it will be assumed that your offer/rates are inclusive of all tax what so ever sales Tax Registration numbers must be quoted.
7. In case more than one brand/mark are quoted by the Tenderers at the same rate, the Centre shall have the right to accept the brand (s)/ make (s) which is/are the most suitable to the Centre and the tenderer shall be bound to supply those brand (s) make (s).
8. Rate must be quoted in units called for in the tender.
9. Tolerance in Rolled Sections: As per ISO/SAIL Standards, Gas/Cut Sections: Plus 10mm per Gas/cut dimension, forgings: 10 mm for each dimension sides and 5 mm on thickness Cutting of lengths: Plus 5 mm up to 150 mm diameter and 10 mm for diameter/thickness more than 150 mm.
10. Representative samples free from all charges in respect of Articles at the Serials No----- (Part III duly marked with Tender Number should be sent so as to reach this Centre before the time and date of tender opening failing which offer (s) is/are liable to be rejected.
11. Terms of Payment in advance or on delivery by Proforma invoice will be normally not be accepted.

WITNESS

Signature _____
Name _____
Address _____
Description _____
Station _____ Date _____

SIGNATURE OF

Tenderer _____
Name in Block _____
Letters _____
Date _____
Station _____

ANNEXURE-I

Sl. No.	Discipline	Requirement of No. of Expert(s)	Deputation Period in Months	Expert Fees Per Expert/Per Month	Per Diem allowance per expert/per month	Total Expert Fees Per Expert/Per Month (5 + 6)	Total Fees (4 x 7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	CNC Expert	1	3				
2	Maintenance Engineer (Mechanical)	1	3				
3	Maintenance Engineer (Electronics)	1	3				
	Total (A)	3	9				
	Service Charges % on total Amount of Rs..... (B)	-	-	-	-	-	
	Grand Total (A+B)	-	-	-	-	-	

SIGNATURE OF THE TENDERER

ANNEXURE-II

SCOPE OF DEPUTATION:

Central Tool Room & Training centre, Bhubaneswar intends to select and depute **On-job Trainee Expert(s)** to **MyanmarProject** for the period and the on-job Trainee expert(s) should have knowledge, skill and working experience in the related field(s) as cited below:

Sl.No.	Discipline	Qualification	Related Theory
1	CNC Expert – 1 Nos. of Experts for 3 Months – Total (3 x 1 = 3) Man Months	ITI/Diploma/Degree in Mechanical with CNC Technology	CNC Technology
2	Maintenance Engineer(Mechanical) – 1 Nos. of Experts for 3 Months – Total (3 x 1 = 3) Man Months	ITI/Diploma/Degree in Mechanical Engineering	Mechanical
3	Maintenance Engineer(Electronics) – 1 Nos. of Experts for 3 Months – Total (3 x 1 = 3) Man Months	ITI/Diploma/Degree in ElectronicsEngineering	Electronics

Practical 80% and theory 20%

The expert(s) shall be selected by the Tender Finalisation Committee of CTTC based on the teaching capabilities and commercial viability.

DETAILS OF FACILITIES TO BE PROVIDED BY CTTC TO THE EXPERT DURING THE PERIOD OF DEPUTATION TO MYANMAR

- To and fro economy class Airfare from the place of work in India to **Myanmar**.
- Furnished bachelor accommodation is provided by Govt. of **Myanmar**.
- Local transportation and communication facilities / medical insurance provided by Govt. of **Myanmar**.
- Assistance in getting VISA and other travel formalities.
- Medical examination including HIV Test at India required for issuance of VISA.

TERMS & CONDITIONS

(1) **Total period of Deputation:**

Total man months indicated against each discipline(s) may be reduced or extended at the discretion of CTTC, Bhubaneswar.

(2) **No. of Experts :**

The bidder has to bid for deputing **3 (Three) Nos.** of experts in the specialization area mentioned in Annexure-I. Part bidding is not allowed.

(3) Resume/Details / Bio datas of Expert(s) likely to be deployed is/are to be submitted along with offer .

(4) **Working days and working hours :**

As per Rules and Regulations of the Centre at **Myanmar**

(5) **Scope of Deputation:**

The contents and scope of deputation shall be modified and supplemented as may be desired by CTTC, Bhubaneswar. On-the-job trainee Experts shall be focused on the areas of specializations. CTTC, Bhubaneswar reserves the right to recall the expert(s) deputed on any of the following grounds :

→ unsatisfactory performance.

→ Non compliance of the Rule of the land or guidelines laid down by the Govt. of **Myanmar** / Govt. of India./ CTTC, Bhubaneswar or any act that does not correspond to ethical behaviour.

Cost/ damages arising in said event shall be borne by Vendor .

Vendor shall forthwith send suitable replacement within 15 days from the date of intimation by CTTC, Bhubaneswar.

TERMS OF PAYMENT :

Expert fees to the deputed Expert(s) shall be paid directly by CTTC, Bhubaneswar. Service charges shall be paid to the vendor after completion of the deputation period successfully.

MEDICAL EXAMINATION : Expert(s) identified by Vendor(s) should be medically fit for this foreign assignment. However complete Medical Examination including HIV test as per requirement shall be done by CTTC, Bhubaneswar before proceeding on deputation to **Myanmar**.The cost of the Medical Examination will be borne by CTTC, Bhubaneswar.

ACCOMMODATION : CTTC, Bhubaneswar/ Govt. of **Myanmar** shall provide suitable bachelor accommodation to the Expert deputed to **Myanmar**.

AIRFARE / VISA :

- CTTC, Bhubaneswar shall arrange one time to and fro economy class air tickets to the Expert(s).
- The expert(s) identified by the Vendor should possess the valid Passport.
- CTTC will assist the Vendor in getting VISA to the Expert identified for deputation.

Local Transport / Communication / Medical Facilities:

CTTC, Bhubaneswar/ Govt. of **Myanmar** shall provide following facilities to the Experts deputed:

- Local transportation for official purposes.
- Medical insurance.
- Communication facilities

Price :

- Vendor is required to quote the expert fees and the per diem allowances on per month basis separately in Indian Rupees . The Percentage of Service Charges on the Expert Fees and allowance are also to be quoted separately .
- Prices mentioned in the bid shall remain firm and valid till complete execution of the order .

GST : GST if applicable at the time of billing is additional and will be paid by CTTC , Bhubaneswar . In case GST is applicable the Vendor should clearly mention the per diem allowance in Indian Rupees which will be paid separately as reimbursement and hence GST shall not be applicable on per diem allowance .

Delay in Completion : If period of deputation is extended by Vendor beyond the specified period for reasons attributable to Vendor, the expenses towards the same including boarding and lodging of the expert and other expenses will be borne by the Vendor .

Force Majeure : Neither party shall be liable for any damages or losses suffered by the other on account of happenings of any event which the said parties are unable to avoid and over which they have no control and prevents such parties from executing the agreed terms and conditions, obligations, civil war, strikes, lock-outs, fire, closure, epidemics, accident, floods, shortage of fuel / raw materials / gas and any law and order situations, break of regulation, components of any Govt. or any such deviation thereof or Acts give or any other cause, whereof similar or post- similar of nature beyond reasonable control of the party affected. In case of one or both the parties be prevented from fulfilling their obligation by a State of Force Majeure continuously for a period of 2 months, the two parties should consult each other regarding the future execution of the order.

JURISDICTON : In case of any litigation between the two parties arises herewith, the Court(s) in Bhubaneswar only shall have the jurisdiction to try such litigation(s).

ARBITRATION : CTTC, Bhubaneswar reserves the right to arbitrate any dispute or queries whatsoever arising on or out of or in connection with the order in accordance with the provisions of the arbitration Act 1993. The venue of such arbitration shall be at Bhubaneswar.
